

- (1. Please print on your company LETTERHEAD
- (2. Fax to 214-442-5310 or email to wmorgan@myncu.com
- (3. Call Willie Morgan at 972-567-1761

◆ INVITATION LETTER ◆

Date

Ms. Carolyn Jordan
Senior Vice President
Neighborhood Credit Union
P.O. Box 224444
Dallas, TX 75222-4444

Dear Ms. Carolyn Jordan:

The employees of (company name) would like to become eligible for membership with Neighborhood Credit Union. There is **NO-COST** for our company to offer this as an employee benefit. We would like to schedule a credit union presentation for our employees on (date).

Currently we have (number of) employees and our office is located at:

Address: _____

City: _____ State: _____ Zip: _____

Name of Contact: _____

Phone: _____

Attached you will find a list of other locations with a contact's name and phone number
OR IT WILL BE SENT LATER.

Your prompt and favorable consideration will be appreciated.

Sincerely,